



# **SPORTS**

# **REGULATIONS**

# **AND RULES**

COVERING ALL SPORTING ACTIVITIES OF VEWSA  
AT LOCAL, REGIONAL AND INTRASTATE LEVELS  
WITHIN VICTORIA.

EFFECTIVE ON AND FROM 1 September 2001

VICTORIAN ELECTRIC WHEELCHAIR SPORTS ASSOCIATION INC.  
Reg. No. A0020182K ABN 54 171 697 981

**ELECTRIC WHEELCHAIR SPORTS REGULATIONS AND RULES**

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At Local, Regional and Intrastate Levels within Victoria.

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Covering All Sporting Activities of VEWSA  
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**PREAMBLE.**

These Regulations and Rules are made pursuant to Rule 9(7) of the incorporated Association and Clause 2.2.2 of its Statement of Purposes as lodged with the office of Fair Trading and Business Affairs.

**INTERPRETATION**

If any ambiguity, anomaly or conflict of interpretation arises between these Regulations and Rules and the Games Rules of Hockey, Soccer, Touch Football and any other sports which VEWSA may conduct in future then the meaning and intent of these Regulations and Rules shall prevail and be applied.

These Regulations and Rules also take precedence in interpretation over all Appendices attached to the Regulations and Rules.

**REGULATIONS AND RULES.**

**1.0 MATCH COMMITTEE**

**1.1 STATUS OF MATCH COMMITTEE**

Match Committee is a Sub-Committee of the Management Committee of VEWSA. All activities of Match Committee are subordinate to the policies and purposes of VEWSA. Match Committee has only such powers and authority as may be delegated to it from time to time by the VEWSA Committee. Match Committee at all times is fully answerable and accountable to the VEWSA Committee.

**1.2 PURPOSE OF MATCH COMMITTEE**

Responsible for arranging, organizing and conducting all sporting activities forming part of each Season of the VEWSA Regional Competitions, and ensuring all players have the opportunity to participate and compete in a fair and non-discriminatory manner.

**1.3 DUTIES AND FUNCTIONS OF MATCH COMMITTEE**

Match Committee shall address the following aspects :

- Player eligibility
- Team Registrations and Player Registrations
- Player Draft implementation as per current approved procedures
- Regular review of operation of Player Draft and recommendations re possible desirable revisions of Draft
- Recommendations re sports to be included in each Season and number of rounds of matches for each sport.
- Inclusion of "Come and Try" matches and/or scratch matches in each Season for potential new players and to encourage less experienced players.
- Preparation of actual Fixture of Matches, based on mix of sports in each Season as approved by VEWSA Committee.
- Overall review of Trophy requirements for each Season, including :
  - . changes necessary due to possible altered mix of sports

- whether Best and Fairest Awards are to apply to all sports or only Hockey and Soccer
- Voting guidelines and procedures re Best and Fairest
- Possible changes to voting processes e.g. off-court observer judges.
- Possible introduction of additional "best player" trophies awarded on a different basis
- Review from time to time of the Electric Wheelchair Sports Regulations and Rules to ensure that all relevant aspects are covered and to eliminate anomalies and discrepancies within these Regulations and Rules.
- Review of and recommendations re Player, Team officials and Team Penalties and Protests processes including Tribunal adjudication.
- Review of Player and Equipment Safety Guidelines
- Appointment of Safety Officers with specific duties.
- superintendence of Umpire Co-ordinator and Umpiring Sub-Committee, (both appointed by VEWSA Committee), and who are responsible for :
  - Rostering of all Match Officials (Central and Side-line Umpires, Timekeepers, Scorers etc.)
  - Training of Match Officials, including new volunteers.
  - Reports and attendances, as required, re penalties, protests and Tribunal matters.
  - Selection duties, as required, re particular player trophies and awards.
  - Liaison with Match Committee re all relevant aspects, including structure of Match Fixture for each new Season, Sports Rules interpretation, proposed revisions of Electric Wheelchair Sports Regulations and Rules, safety aspects.
  - Regular Reports to match Committee and through it to VEWSA Committee.
- Appointment of Official Representative(s) from within Match Committee, to attend each Round of matches and Finals Day and have overall control of all arrangements on the day including handling of Team penalties and forfeits, protests and disputes, in accordance with these Regulations and Rules.
- Annual review and recommendations re number and sizes of Teams.
- Conducting questionnaire polls of players and team officials, as and when necessary, re sports programs and related matters and possible playing venues for future years.
- Regular Reports to Vewsas Committee.

#### **1.4 MATCH COMMITTEE MEMBERS**

VEWSA Committee shall appoint the Chairperson of Match Committee who shall be a member of VEWSA Committee. VEWSA Committee, at its discretion may also appoint a Deputy Chairperson of Match Committee.

Each Team in the Regional Competitions shall appoint one (1) Delegate to Match Committee. Teams may also appoint an Alternate Delegate if so desired.

The President and Vice President of VEWSA are “ex officio” members and may attend and vote at any meeting of Match Committee.

#### **1.5 ATTENDANCE AND VOTING AT MEETINGS**

Quorum for Match Committee meetings shall be : Chairperson or Deputy Chairperson plus separate delegates representing not less than 50% (rounded up to next whole number if necessary) of the total number of Teams.

Where applicable, both the Delegate and the Alternate Delegate for respective Teams may attend Committee meetings and participate in discussions, however only one Delegate from each Team may vote on behalf of that Team.

#### **1.6 MATCH COMMITTEE MEETING FREQUENCY**

Match Committee must meet regularly and at a frequency sufficient to properly address all of its responsibilities.

### **2.0 TEAM AND PLAYER REGISTRATION**

#### **2.1 Procedures, Timings and Information Requirements**

Each Team and each existing player must lodge completed Registration Forms for the next year's Season by the prescribed dates after the end of the preceeding Season.

Prospective new players must lodge Registration Forms either concurrently with their Application for Membership of VEWSA or as soon as possible after they have been admitted to membership of VEWSA.

Team and Player Registration Forms for the next year's Season will be issued not later than Finals Day and be returnable not later than 1st November in each year.

Any six (6) New Players entering the Draft have the option of forming a new Team.

Team Registration forms shall include the following information

- Team name; Team manager name, address, phone; Coach name; Captain name; Match Committee Delegate (and Alternate, if desired); Team Uniform colours; Team Sponsors; Player Nominations for next year Season (only players already in that Team can be nominated); Players not nominated (who were in the Team at the end of Season); Players voluntarily entering Player Draft.

Player Registration forms shall include the following information

- Full name, address & phone; Date of Birth; Emergency contact person name, address & phone; Team to which player belonged during Season; Team by which player is nominated for next Season (if applicable); whether player accepts such nomination (if not player automatically goes into Player Draft); Parent or guardian signature if player is under 18 years of age.

## **2.2 Player Eligibility Criteria**

To be eligible to be registered as a player and to play with a Team in Regional Competition matches each person must.

- (a) be a financial Member of VEWSA, (i.e. membership fee paid for relevant financial year - July to June.)
- (b) require the use of an electric wheelchair for personal independent and functional mobility.
- (c) pay all Playing Fees for the relevant Season prior to Round 1, or pro-rata Playing Fees if drafted to a Team at a later Round in the Season.

Subject to compliance with requirement (b) above, non-members of VEWSA and non-registered players may participate in "Come and Try" matches and scratch matches, when so arranged within the overall fixture for the relevant Season and which matches are not part of the formal Regional Competitions in designated sports.

## **2.3 Team Size**

The maximum number of players in each Team shall be seven (7), however non-metropolitan teams can exceed seven players.

Subject to the availability of players in the pre-season draft, each Team must register a minimum. of six (6) players prior to Round 1 of the new Season.

If in any match of any Round in the Regional Competitions a Team can only field less than four (4) players on-court, then that Team shall forfeit that match.

## **2.4 Team and Player Records.**

Chairperson of Match Committee shall ensure that comprehensive records of all Teams and Players are maintained up-to-date and are available at each Round of matches in Regional Competitions.

Comprehensive records shall include :

- Team and Player Registration Forms, including emergency contact details.
- Season Records re: Team incidents such as match forfeits, protests etc.
- Player incidents such as Red Cards, order off for exceeding speed limit or wheelchair safety aspects.
- Reports and Tribunal matters.

## 2.5 Team Colours and Uniforms

No change to Team colours and uniforms shall occur without the prior approval of Match Committee, to avoid close similarities with other Teams' colours and consequent identification difficulties on-court.

Team uniforms should include both winter and summer upper body garments which clearly identify that Team irrespective of which garment is worn and which are distinct from the uniforms of other Teams.

## 2.6 Team

Teams must avoid totally any possible sponsorship from any tobacco related industry, business or organisation. (This is an absolute requirement of VicHealth in relation to its grants to VEWSA for safety equipment.)

Before seeking any Team sponsorships, Teams should ascertain from the VEWSA Admin. Manager/Secretary those companies or organisations from which VEWSA has obtained or is seeking or intends to seek sponsorship for either the Regional Competitions or for participation of Victorian State Team in NEWS. Teams should then avoid contacting any such companies or organisations.

Subject to those restrictions, Teams may negotiate sponsorships from any lawful source and by any lawful means.

## 3.0 PLAYER DRAFTS

### 3.1 Purpose of Player Drafts

Due to the generally high natural attrition rate of players, placement of young new players into Teams is essential to the continuance of the Regional Competitions with at least 6 viable teams. Such placements should occur as soon as reasonably possible after potential new players have become members and are registered as new players, to maximise their opportunities for training and experience in the various sports.

Three categories of Player Draft will apply as detailed below.

### 3.2 New Player Drafts

#### 3.2.1 Definition - New Player

A New Player is a person who has recently become registered as a player and who, **EITHER** has not previously played electric wheelchair sports with VEWSA in its Regional Competitions, **OR** has not played in the VEWSA Regional Competitions in the previous three years, **OR** has not played in the previous three years in another State or Territory of Australia in a competition similar to VEWSA Regional Competition

3.2.2 Any six (6) New Players entering the Draft have the option of forming and registering a new Team.

A New Player who has a family member already playing in an existing Team has the option of either entering that Team (subject to a vacancy), or entering the New Player Draft, provided that no other aspect of the Draft process is breached.

Provided they are ready and willing to play, all new registered players (except those which may have formed a new Team, or entered an existing Team under the family member rule), automatically go into a New Player Draft and will be either selected into or placed into Teams through the Draft processes.

New Players must go into the respective Regional Area Draft if vacancies exist in Team(s) in that Area, otherwise the New Players automatically enter the Draft covering all other Areas.

3.2.3 Entry of new players into the Draft will be recorded in order of their Player Registration acceptance date. If two or more have a common entry date, their respective places in the Draft will be in order of Date of Birth, oldest taking precedence.

3.2.4 Subject to availability of new players, scheduled New Player Drafts will occur approximately four (4) weeks prior to the First Round of the new Season, and prior to the Rounds which occur 1/3<sup>rd</sup> into and 2/3<sup>rd</sup>s into the Season, i.e. in a 15 Round Season, before Rounds 5 and 10.

Teams which finish in the bottom 50%(rounded down) of the ladder at the end of the previous season base on combined Hockey and Soccer ladders (3.2.6), may elect on their first selection only, to pick an Existing Player if available, instead of a New Player in the Draft prior to Round 1.

3.2.5. The New Player Draft process will be conducted in the following two Stages, if necessary to achieve player placements :

- Stage 1        Selection by Teams in pre-determined order of Teams with upper limit of seven players per Team.
- Stage 2        If at the end of Stage 1, some new players remain in the Draft and some Teams have less than seven actual players, then new players will be placed into teams by the Match Committee in the predetermined order of teams and in the order in which the remaining new players entered the Draft.

If at the end of Stage 2, some players remain in the Draft due to lack of actual positions within teams, such players shall remain in the Draft until the next scheduled New Player Draft or Exceptional Circumstances Draft as the case may be, and must be selected or placed into Teams before any new Draft commences.

### **3.2.6 Order of Selection by Teams.**

The Team with the least number of players at the time of the next scheduled Draft will have first selection of a new player. Where two or more teams have the same number of players, the team with the lowest combined match points from both Hockey and Soccer at the end of the previous Season round robin matches will have first pick. If such teams have equal have combined match points, then the order of selection from the Draft will be determined by agreement between the respective Team Managers or failing agreement, by toss of coin or drawing lots.

3.2.7. Teams which do not make a selection in scheduled Drafts when it is their turn will be deemed to have made a selection and will lose their position in the order of selection and shall not be able to select again until they would be next in turn taking the deeming into account.

### **3.3 Exceptional Circumstances Draft.**

Subject to availability of a new player or players, an Exceptional Circumstances Draft may be arranged at any time throughout the Season in the event of any Team dropping to less than five (5) or less players, and such Draft will apply to that Team only.

If the Team declines to select a new player in such an Exceptional Circumstances Draft, that Team will not be deemed to have an extra player prior to implementation of the next scheduled New Player Draft.

### **3.4 Existing Player Draft**

#### 3.4.1 Definition - Existing Player

An Existing Player is a person who was a registered player forming part of a Team in the VEWSA Regional Competitions or similar Competitions in other States or Territories of Australia for all or part of the preceding three Seasons.

#### 3.4.2

No player can be dismissed by a team at any time during a Season. A player may voluntarily leave a team at any time but cannot transfer to or be drafted into another team during that Season. If such a player registers to play in the next Season the player automatically enters the Existing Player Draft.

Persistent non-attendance at scheduled rounds of Regional Competitions by a player without good reason, may be referred in writing by the relevant Team Manager to the Match Committee for review of the status of the subject player.

#### 3.4.3.

Teams with more than Four(4) players at the end of the previous Season may decline to nominate for next Season one or more of such players but must nominate at least four(4) of their previous players. Players not nominated automatically enter the Existing Player Draft.

#### 3.4.4.

The Existing Player Draft is conducted prior to Round 1 of the next Season but only after completion of Stage 1 and Stage 2 of the New Player Draft which also precedes Round 1.

#### 3.4.5

Players in the Existing Player Draft are not ranked in any order.

#### 3.4.6

The order in which teams may select from the Existing Player Draft will be determined by the method set out for the New Player Draft with deeming as appropriate as at the end of Stage 1 of the New Player Draft.

#### 3.4.7.

Deeming will apply to teams which decline to make a selection.

#### 3.4.8

If a player or players remain in the Existing Player Draft after all entitled teams have been offered a selection, then subject to there being actual vacancies in teams, such remaining players will be placed in teams by Match Committee in accordance with the process set out in New Player Draft, Stage 2.

### 4.0 CODE OF CONDUCT

#### **Guidelines for On-Court and Off-Court Behaviour for Members, Players, Officials and Visitors/Supporters.**

- 4.1 For those who enjoy playing sport, the activities organised by VEWSA offer a great opportunity to exercise, to develop team skills and to mix with others. For those who would prefer not to play, that's fine too.
- 4.2 The Rules of each sport are designed for all players to follow. Fair play is the best play, and leads to the most satisfying end result.
- 4.3 On court, there will be a variety of skill levels shown by players. Young or new players starting out will not approach the game in the same way as will experienced players; and a player who may have been absent for a while may take some time to get back in the swing of things again. Whatever level of experience is held by each player, once on the court the game becomes a combined effort, and good plays by both sides deserve being recognised.

- 3.1 It is wise to keep calm when mistakes are made, and to show respect for each and every player. Energy is wasted on an aggressive attitude.
- 3.2 Once an umpire or referee has made a decision on the state of play, the decision must be accepted as final. Umpires or referees make their decisions based on an honest assessment of how they have seen the game played.
- 4.6 It is worth keeping in mind that the coaches and other officials (umpires, timekeepers, safety officers, etc.) are volunteers who give their time and resources to provide recreational activities for the players. Being understanding of their roles and actions is preferable to being critical.

However, if it is felt that there is just cause for bringing criticism of an official to the notice of the appropriate body, consider all aspects and finally ask yourself, given the same situation, "Would I have been able to do better?"

Hindsight is no substitute for foresight, and it may be better all around to forget the incident, and start afresh !

## 5.0 ELECTRIC WHEELCHAIRS

### 5.1 Definition

"Electric Wheelchair means any electrically powered wheeled device for the use of one person to provide independent and functional mobility indoors and outdoors where pedestrian traffic normally occurs and without limiting the generality of the foregoing shall include electrically powered wheelchairs, scooters and tricycles.

### 5.2 Electric Wheelchair Use In Sports

An electric wheelchair (as defined above) must be used by all players in all sports of whatever type organised by VEWSA.

### 5.3 Safety Requirements

When used in any sport organised by VEWSA, electric wheelchairs must comply with the following safety requirements :

- must be in generally sound, safe and reliable condition mechanically and electrically.
- must not include any physical modification intended to give advantage to the user/player during match play. (Modifications for genuine safety reasons and for speed adjustment [ subject to Rule 5.4 ] are permitted.)
- arm rests, (if normally fitted), must be set down in the normal use position.
- footplates, (if in normal use by the player), must be set down in the normal use position and if possible, securely clamped in that position. (Lock-down Brackets suitable for footplates of Sibbing type chairs are available on loan from VEWSA during matches only.)
- if the underside of a footplate is higher than 15cm. off the floor, then a bar or block must be attached to the underside during match play to reduce the clearance to within the range of 8cm. to 10cm. above the floor. (Clearance Height Reduction Bars suitable for footplates of Sibbing type chairs are available on loan from VEWSA during matches only.)
- Sibbing type floating base wheelchairs must have the floating suspension securely clamped to the rigid frame during match play. (Lock-down Clamps are available on loan from VEWSA during match play only.)
- seat belts and other body belts or straps of whatever types which are normally in use when the wheelchair is being driven off-court must be worn correctly fastened during play.

- headrests and other attached equipment must be mounted in such ways that there are no dangerous protrusions which could injure players or officials, and must be in the normal use position (i.e. not raised to give any advantage to the player in balloon type sports).
- projections from any items such as hip or chest support brackets must not project beyond the wheelbase dimensions of the wheelchair.
- trays may be used during match play but must have smooth surfaces, rounded edges, secure fixing to wheelchair and be of a size which does not exceed the overall dimensions of the wheelchair. If a tray is deemed to be unsafe by the Central Umpire in consultation with a Safety Officer, then it must be removed during match play.
- foot guards may be fitted and are strongly recommended for use by players, but are not compulsory. If used, foot guards must be of a size and type which are not potentially dangerous to other players and officials. (Foot guards suitable for attachment to footplates of Sibbing type and some other brand name wheelchairs are available on loan from VEWSA during matches only.)

## 5.4 Maximum Speed On-Court

### 5.4.1 Maximum Speed

A nominal maximum speed limit of 10 km/hour (167 metres/minute) shall apply to wheelchairs during match play, i.e. with the wheelchair propelling the total combined weight of the wheelchair and the user/player.

### 5.4.2 Speed Testing Method

Speed testing of wheelchairs by VEWSA is done by electronically measuring the maximum circumference surface speed in metres per minute of each driving tyre, with the powered wheels elevated and therefore without any weight load resistance. In that testing mode, unloaded maximum wheel speeds must not exceed 185

metres/minute. Such speeds without load would reduce to a nominal maximum of approximately 167 metres/minute (10 km/hour) when the wheelchair is operating fully loaded.

Both driving wheels are tested and the lower reading of the two is used to decide whether the wheelchair is capable of exceeding the nominal 10 km./hour speed limit.

### 5.4.3 Random Speed Testing

Only the Central Umpire may order one or more official speed tests to be made on any wheelchair in use in any game or match. Such speed tests may be ordered :

- during an Umpire Time-out, OR
- at Half Time, OR
- after Full Time.

## 5.5 Penalties for Exceeding Speed Limit

When officially tested by order of the central umpire and when the maximum speed of a wheelchair exceeds the nominal limit of 10 km./hour, then the following procedures and penalties shall apply :

### 5.5.1 If tested during Umpires Time-out or at Half Time :

- Player is ordered off (NOT a Red Card), until the wheelchair speed is adjusted.
- Team forfeits its score points up to that time.
- Player ordered off can be replaced by interchange player but only in same court position.

### 5.5.2 If tested after Full Time :

- Team forfeits the match

5.5.3 If a previously tested and ordered off wheelchair/player re-enters play in the same match with or without having the wheelchair speed adjusted, and is tested again and is over the speed limit, (second offence in same match), then :

- Player is ordered off WITH Red Card
- Team forfeits match.

## **6.0 TEAM AND PLAYER IDENTIFICATION DURING PLAY**

- 6.1 Approved Team uniforms shall be worn during play.
- 6.2 Numbered bibs are to be worn by all players on court during matches of such sports that require numbering of players e.g. Touch Football.
- 6.3 Particular position players on court must wear coloured bibs during match play in sports the Sports Rules of which so require.
- 6.4 Team Runners (stick pick-up persons) to be identified by wearing VEWSA arm-band for full duration of the Match.

## **7.0 INTERCHANGE PLAYERS AND TEAM COACHES - OFF-COURT AREA**

- 7.1 Interchange player(s), non-playing Coach (and Assistant Coach if applicable), of each Team in any match shall remain in the designated interchange/coach area for that Team during match play.
- 7.2 The designated interchange/coach areas shall be at the side of the court on the side opposite the Official Table (Timekeeping and Scoring), or otherwise as directed by the Match Committee.
- 7.3 The separate designated area for each team participating in the match shall extend from the court Centreline to one Quarter Line. The respective Coaches will decide which area will be allocated to each team for the duration of the match, if necessary by toss of coin.
- 7.4 Interchange players may leave the designated area during match play for wheelchair charging in an area adjacent to the court as approved by Match Committee Representative.

## **8.0 TEAM COACHES AND OFFICIAL RUNNER - NON-PLAYING**

- 8.1 No team can have more than two non-playing coaches in the designated off-court area during match play.
- 8.2 If a team has two non-playing coaches during match play, one must be named to the Central Umpire as Coach and the other as Assistant Coach.
- 8.3 Each Team shall nominate one Runner who may be an Assistant Coach, but not the Coach, to pick up dropped Hockey sticks etc. during match play. If a Team is unable to nominate a Runner, then the Central Umpire may nominate any suitable person present to be that Team's Runner for that match. Runners to wear a VEWSA Armband during matches.

## **9.0 COURT SIZES AND MARKINGS**

- 9.1 Court size for all sports is nominally a full size Basketball or Netball court however actual court sizes vary marginally between various playing venues. Match Committee will endeavour to book venues with suitably sized courts for each Season's Rounds of matches.
- 9.2 Permanent court markings vary at various playing venues. match Committee will determine which permanent markings at each venue are relevant to the respective VEWSA sports.
- 9.3 Temporary court markings in a manner approved by the venue management will be arranged for each Round of matches by the Match Committee to suit the respective sports being played.
- 9.4 A clearway zone at least one (1) metre wide around the full court perimeter including Hockey goals, shall be out-of-bounds to interchange players, coaches and all spectators to enable free passage for match officials, unobstructed view by Timekeeper and Scorer, and as a safety run-off zone for on-court players.

## 10.0 **MATCH COMMENCEMENT - PROCEDURES AND TIMINGS**

### 10.1 **Pre-Match Signal**

Two minutes prior to the commencement of a game, the Central Umpire will either blow a whistle or arrange for the Timekeeper to sound the siren.

### 10.2 **Match Preparations**

In the two minute pre-match period, participating teams are to assemble for toss of coin, advise Central Umpire of player positions, put on player number bibs if necessary, take up their positions and be ready for play.

### 10.3 **Match Forfeiture by a Team**

- If a Team can only field less than four (4) players on-court, then that Team shall forfeit that match. (Refer Rule 2.3)

- If a Team is not ready to play at the end of the two minute pre-match period, that Team may have to forfeit that match at the discretion of the Match Committee Representative after considering the Report of the Central Umpire and any submission by the Coach of the relevant Team. Before reaching any decision regarding forfeit, the Match Committee Representative shall give consideration to possible re-scheduling of that match within that Round, in consultation with all other Teams potentially affected by any re-scheduling.

## 11.0 MATCH DURATIONS AND HALF TIME BREAKS

### 11.1 Round Robin Matches

Sport	Match Play Duration	Half Time Break
Hockey	2 x 15 minute Halves	one(1) minute
Soccer	2 x 10 minute Halves	one(1) minute
Touch	2 x 10 minute Halves	one(1) minute

### 11.2 Finals Matches

#### All Sports - Premiership matches (Teams placed 1 and 2 on Ladder)

Match Play Duration	Half Time Break
2 x 20 minute Halves	5 minutes

#### Sports - Non-Premiership Matches (Teams placed 3 to 6 on Ladder)

	Match Play Duration	Half Time Break
Hockey	2 x 15 minute Halves	One (1) minute
Soccer	2 x 10 minute Halves	One (1) minute
Touch	2 x 10 minute Halves	one (1) minute

### 11.3 Extra Time in Finals Matches - All Sports

#### 11.3.1 Premiership Matches - Teams placed 1 and 2 on Ladder for Sport.

In the event of level scores at normal Full Time, then after a two (2) minute Break, Extra Time comprising 2 x 5 minute Ends shall be played with a one(1) minute Break between Ends.

#### 11.3.2 Non-Premiership Matches - Teams placed 3 to 6 on Ladder

In the event of level scores at normal Full Time, the match is declared a draw and NO Extra Time will be played.

### 11.4 Play Offs After Extra Time - Premiership Matches Only

In the event of level scores at the end of Extra Time in premiership matches, then the following procedures will apply :

- **Hockey** - Penalty Shoot-Outs as per Hockey Games Rules
- **All Other Sports** - A Sudden Death (First to Score) Play Off shall be played without end changes and without Team Time Outs and for a maximum duration of ten (10) minutes.(Due to venue booking constraints.)

If at the end of the 10 minute Play Off the scores are still level, then the match will be declared a draw.

## **12.0 TIME OUTS DURING MATCHES**

### **12.1 Team Time Outs**

#### **12.1.1 Round Robin Matches - All Sports**

Two (2) per Team per Half. Time Out duration 30 seconds each.

#### **12.1.2 Premiership Finals - All Sports ~ Teams 1 and 2 on Ladder only.**

- During Normal Premiership Match Time  
Three (3 ) per Team per Half. Time Out duration 30 seconds.
- During Extra Time (if applicable)  
One (1) per Team per End. Time Out duration 30 seconds.
- During Sudden Death Play Off (if applicable) NO Team Time Outs allowed.

#### **12.1.3 Non-Premiership Finals - same as for Round Robin matches.**

### **12.2 Central Umpire's Time Outs - All Sports**

#### **12.2.1 Possible Reasons for Central Umpires's Time Outs**

The Central Umpire of any match in any Sport may call an Umpire's Time Out of indefinite time duration at the discretion of the Central Umpire in relation to :

- an injured player requiring treatment and/or evacuation from the court.
- random speed checks
- safety in relation to any aspect of the match, including safety of players, officials and spectators.
- unduly or excessively rough play and/or unsportsmanlike conduct (e.g. arguing with Umpire or Lines Person; using obscene, offensive or threatening language), to enable Central Umpire to severely warn the offending player(s) and/or Teams and/or Coaches.
- issue of Yellow or Red Cards or Reporting of any player or Coach.
- any other event which the Central Umpire considers to warrant Time Out (e.g. conferring with other officials in relation to that match.)

#### **12.2.2 Effect on Teams of Central Umpire's Time Out**

In the event of Umpire's Time Out being called then

- No interchange or substitution of players, except in the case of an injured player, or for first order off for a particular player for being over the nominal 10 km/hour speed limit (Rule 5.5.1)
- No position changes allowed on-court.

## **13.0 TIMEKEEPING, SCORING AND SEASON RESULTS**

### **13.1 Timekeeping - (Refer also Appendix 3 , in part.)**

The Timekeeper will :

- ensure that match duration timings are strictly adhered to and that clear audible signals are given at appropriate stages of the match
- correctly set the automatic timer and siren controls (if available in venue) for each Half of each match, including for Extra Time Ends in premiership matches. If automatic timer and siren are not available, stop watches and loud whistles are to be used.

- ensure that automatic clock and/or stop watches are correctly stopped and re-started for legitimate Time Outs signalled by the Central Umpire in relation to Team Time Outs and Umpire's Time out.
- throughout match, correctly indicate progressive scores and respective Team Time Outs on electronic scoreboard (if available in venue).

### **13.2 Scoring - (Refer also Appendix 3 , in part.)**

#### **13.2.1 Details to be Recorded on Score Sheets**

The Scorer will record on suitable pre-printed Score Sheets provided by Match Committee, Comprehensive details of each match including:

Date, Venue, Round No., Type of Sport, Teams playing, Player names including interchange Players for each team, Team Coach and Runner names, Central Umpire and Side Line Umpires names, match start and finish times, numbers of Team Time Outs for each Team, names of Players scoring each Goal, Try and Conversion, names of Players ordered off following random speed checks, Yellow and/or Red Cards or being Reported by Central Umpire, progressive Scores at each match break and when a player is ordered off for exceeding speed limit, Match Forfeits and Partial Score Forfeits if applicable indicating reason in each case.

#### **13.2.2 Verification of Score Sheets by Umpires.**

Score Sheet for each match must be verified by signatures of the Central and Side Line Umpires.

### **13.3 Season Results Progressive per Round**

#### **13.3.1 Match Points for Season Ladder in Relevant Sports**

The following match points are applicable only to those Sports for which end of season trophies are awarded e.g. Hockey and Soccer :

Win or Walkover	4 points
Lose	2 points
Drawn Game	3 points to each Team
Match Forfeit	Zero.

#### **13.3.2 Season Results and ladders - Relevant Sports**

Chairperson of Match Committee will arrange preparation and issue of cumulative Progress Points Ladders for relevant Sports after each Round, showing position of all Teams.

### **13.4 Safe Custody of All Match and Round Records**

Chairperson of Match Committee to arrange.

### **14.0 PRE-FINALS PLAY OFF MATCHES (If required)**

At the end of the Round Robin matches in each relevant Sport, two Teams may be on equal match points in second/third position and/or fourth/fifth positions on the Ladder for the particular Sport.

If that occurs, Match Committee will arrange a Play Off Match or matches between the relevant Teams only, to determine which Team plays in the Premiership Final and which Teams play other Finals matches for 3rd and 4th positions and for 5th and 6th positions.

Such Play off Matches must occur prior to Finals Day and, subject to availability of venues, will be arranged for a date, time and at a venue to be mutually agreed between Chairperson of Match Committee and the Managers and/or Coaches of the relevant Teams.

Play Off matches could replace other non-competitive sporting activities which might otherwise be scheduled for Round 15.

Play Off Matches will be of normal duration as for Round Robin matches, however in the event of level scores at normal Full Time, then Extra Time will be played as set out in Rule 11.3.1 and if level scores then exist, a Sudden Death Play Off will occur as set out in Rule 11.3.4, subject to time permitting in relation to the venue booking.

## 15.0 PENALTY CARDS

### 15.1 Applicability of Procedures and Penalties

The procedures and penalties set out in this Rule shall apply to players on-court, interchange players and Team officials within the designated interchange/coach areas as set out in Rule 7.0.

### 15.2 Penalty Cards - to be carried by Central Umpire

The Central Umpire shall carry a Yellow Card and a Red Card throughout each match, including breaks in play.

### 15.3 Card Showing Procedure

The Yellow and Red Cards may be shown only by the Central Umpire at his/her discretion either with or without information or advice from either of the Lines Persons.

Either Lines Person can inform the Central Umpire of significant offences which may not have been sighted by the Central Umpire.

When showing either Card, the Central Umpire shall hold the Card aloft, inform the player or Team official of the infringement and inform the Scorer of the name of the player or Team official.

## 15.4 Yellow Card

### 15.4.1 Meaning and Effect

Showing of the Yellow Card has the following meaning and effect:

- official recorded warning against the recipient.
- "Free" awarded to the opposing Team, such "Free" to be to the best advantage of that Team as determined by the Central Umpire.
- Can have a cumulative effect in the same match if the player or Team official re-offends. Second Yellow in effect means Red Card.

### 15.4.2 Reasons for Use

The reasons for possible use of the Yellow Card are:

- Persistent breach of these Regulations and Rules.
- Persistent breach of Games Rules for the particular Sport.
- Infringement of Games Rules in such a way that a "Tree" to the opposing Team is less than sufficient warning.
- Querying or challenging decisions of either the Central Umpire and/or the Lines Persons.
- Dangerous play.
- Dangerous wheelchair driving.
- obscene, offensive or threatening language re Umpires' decisions and/or against players and/or officials in the opposing Team.



Time of incident: First Half / Second Half (cross out the one not relevant)

Side-line Umpires Names: 1. 2.

Brief reason for showing Red Card:

Any further action considered necessary: (ie tribunal hearing) YES / NO

Central Umpires Name:

Signature :

---

## 16.0 REPORTS AND PROTESTS

16.1 **Reports Against Members, Registered Players or Team Officials.**(Other than Red Card Reports - refer 15.5.3).

### 16.1.1 **Reports by Central Umpire**

The central umpire of any match may issue through the Umpire Co-ordinator to the M.C.Rep. on any playing day (Round Robin or Finals) a formal official Report relating to any registered player or Team Official alleging extremely unacceptable behaviour either on or off-court and either before, during or after any match and which may bring VEWSA and its officials and activities into serious disrepute. An official Report may be issued irrespective of whether or not a Red Card has been shown in relation to the incident.

### 16.1.2 **Reports by Match Committee Representative (M.C.Rep.)**

The M.C.Rep. in overall control of activities on any playing day (Round Robin or Finals), may issue to the Match Committee Chairperson an official Report against any member of VEWSA (including Umpires and other match officials) alleging behaviour or conduct unbecoming a member and/or prejudicial to the interests of VEWSA.

### 16.1.3 **Reports Procedure**

A Central Umpire wishing to make an official Report, must verbally notify both the person who is being reported and the Scorer and provide a brief written summary Report either to the Umpire Coordinator (if available) for delivery to the M.C.Rep. or directly to the M.C.Rep. prior to the close of VEWSA activities on the particular playing day (Round Robin or Finals).

If the M.C.Rep. wishes to make an official Report, the M.C.Rep. must verbally notify both the person who is being reported and the Scorer and prepare a brief written summary Report prior to the close of VEWSA activities on the particular playing day (Round Robin or Finals).

The M.C.Rep. must verbally notify the Match Committee Chairperson of all official Reports as soon as practicable and arrange prompt delivery of the written summary Reports to the Chairperson.

## 16.2 Protests re Conduct of Regional Games Matches

### 16.2.1 **Team Officials Entitled to Protest**

Protests may only be lodged by Team officials being Team Manager or Team Coach.

### 16.2.2 **Grounds for Protests**

Protests may be lodged only in relation to the following :

- Decisions re Match Forfeits
- Decisions re Partial Score Forfeits

- Alleged incorrect Match and/or Player Records
- Player eligibility in relation to suspension penalties
- Red Cards (Cumulative effect if Red Card shown in error)
- Alleged bias or inconsistent decisions by Umpires in relation to match control and/or by Umpires and Safety Officers re interpretation of safety rules and guidelines.

▪ **Protest Lodgement Procedure**

- A Team official wishing to lodge an official Protest must verbally notify the Scorer and provide a brief written summary Protest to the M.C.Rep. prior to the close of VEWSA activities on the particular playing day (Round Robin or Finals).

The M.C.Rep. must verbally notify the Match Committee Chairperson of all Protests as soon as possible and arrange prompt delivery of the written summary Protests to the Chairperson.

### 16.3 Tribunal Hearings

#### 16.3.1 Timing of Hearing

As soon as possible after receipt of the written summary Reports or Protests the Match Committee Chairperson must confer with the President of VEWSA and the Umpire Co-ordinator re arrangements for a Tribunal Hearing prior to the next playing day if possible.

#### 16.3.2 Tribunal Members

The Tribunal shall comprise three members being :

- President of VEWSA or his/her nominee who must be a member of VEWSA Committee.
- A VEWSA Committee member who is not a member of Match Committee, selected by the President

and

who is acceptable to both parties involved in the Report or Protest.

- A non-playing Team Coach or Team Manager with good knowledge of Games Rules, selected by the Chairperson of Match Committee.

The President of VEWSA or his nominee shall be Tribunal Chairman.

All appointments to Tribunals as far as possible should be persons who are neither players nor Central Umpires and who were not directly involved in the match or incident which is or are the subject of the Report(s) or Protest(s).

#### 16.3.3 Tribunal Hearings

The Tribunal Chairman will give due notice to all relevant parties re the Hearing date, time and place and request detailed submissions from the person who lodged the Report or Protest, the person or persons named in those documents, relevant Team officials and any identified witnesses.

The Tribunal will give due consideration to all written submissions and may question all relevant parties about all aspects of the matter.

The Tribunal may adjourn the Hearing temporarily to reach either a majority or unanimous decision which will then be advised verbally to the relevant parties and later confirmed in writing.

#### 16.3.4 Tribunal Decisions

By either a majority or unanimous decision the Tribunal may :

Re Reports ;

- Dismiss a Report. No further action.
- Find a Report proven.
- Find a person or persons guilty of the Reported Offence.

- Impose penalties in relation to guilty persons.

#### Re Protests

- Dismiss a Protest. No further action.
- Uphold a Protest.
- Give directions to Chairperson of Match Committee re correction of relevant records.
- Make recommendations to Match Committee and Umpire Co-ordinator re clarification and interpretation

of

Electric Wheelchair Sports Regulations and Rules and relevant Games Rules.

and

Safety Officers.

#### 16.3.5 Tribunal Penalties

If a Report is found proven and a person or persons are found guilty, the Tribunal may at its discretion impose

penalties within the following limits :

- Official warning with automatic specific penalty for second offence in same Season.
- Suspension from matches of a particular Sport for a number of Rounds, including cross-over to next Season if applicable.
- Suspension from all matches of all Sports for a number of Rounds, including cross-over to next Season if applicable.
- De-registration of a player for either a fixed or indefinite period of time.
- Recommendation to VEWSA Committee that pursuant to Association Rule 8 (1), it consider either :
  - suspension of a member from membership of the Association for a specified period of time, OR
  - expulsion of a member from the Association.

### 17.0 INTERPRETATIONS OF REGULATIONS AND RULES

#### 17.1 Procedure for Seeking Official Interpretations

Any Team Coach or Team Manager may submit to Match Committee a written request seeking interpretation

or clarification of any aspect of these Regulations and Rules and/or Games Rules.

Interpretation will be determined by majority decision of Match Committee at its next scheduled meeting or at a special meeting if the matter is deemed by the Chairperson to be of such importance.

If clarification of the matter requires amendment to these Regulations and Rules, the Match Committee will make appropriate recommendations to VEWSA Committee.

Decisions of the Match Committee will be notified to the Team which made the request and to all other Teams and reported to VEWSA Committee.

### 18.0 SAFETY OFFICERS

#### 18.1 Appointments

Not less than two Safety Officers will be appointed by Match Committee for each Season.

#### 18.2 Duties

- Inspection of current and proposed playing venues to identify any potential hazards to any persons attending in relation to VEWSA activities. Report hazards to M.C.Rep. who will initiate necessary action with venue management.

- Assist Central Umpires re administration of electric wheelchair safety aspects as set out in these Regulations and Rules in Rule 5.3 , and wheelchair speed testing as set out in Rule 5.4 .
- Issue on loan during matches, VEWSA owned safety equipment for use on players' wheelchairs.
- make recommendations to Match Committee regarding additional or improved safety measures or equipment which the Safety Officers consider desirable or essential.
- make periodic safety inspections of all VEWSA owned sporting equipment and trailer and advise Match Committee re essential or desirable repairs or modifications.

## 19.0 UMPIRES - CENTRAL AND SIDELINE

### 19.1 **Umpire / Referee Guidelines (Appendix 3 to these Regulations. & Rules)**

These Guidelines relate to various aspects of the duties of all match officials and are to be read as part of these Regulations and Rules with these Regulations and Rules taking precedence in the event of any ambiguity, anomaly or conflict between the two.

### 19.2 **Uniforms**

Prescribed black and white striped T-shirts are to be worn when officiating in any match.

### 19.3 **Signalling Codes**

Standard signalling codes as per Appendix 3 are to be used to give adequate communications in the following

situations :

- Sideline Umpires to Central Umpire
- Central Umpire to Players and Teams
- Central Umpire to Timekeeper and Scorer

### 19.4 **Score Sheets**

Umpires must verify and sign the Score Sheet for each match as required by Rule 13.2.2

### 19.5 **Voting Duties**

Umpires must undertake voting duties in relation to end of season player awards as required by Rule 20.

### 19.6 **Reports**

Central Umpires may issue formal Reports regarding players or Team officials in accordance with the procedures in Rule 16.2

### 19.7 **Tribunal Attendances**

Central Umpires who have issued a formal Report and other umpires who officiated in the same match and who witnessed the incident which resulted in the Report, must attend the subsequent Tribunal Hearing to give further information and answer questions of the Tribunal.

## 20.0 TROPHIES AND PRIZES

### 20.1 **Direct Award Non-discretionary Trophies**

This category of trophies covers those end-of-season awards made for player participation, premiership team and players in each Sport, Best and Fairest in each Sport etc. The numbers and types of trophies will be determined each year by VEWSA Committee on the recommendation of Match Committee based on the types of Sports being played competitively for that Season and the numbers of Teams and registered players.

## 20.2 **Discretionary Trophies**

This category covers awards such as "Encouragement Awards" which may be given in any year at the discretion of VEWSA Committee. The number and type of trophies will be influenced by the range of Sports being played competitively and the numbers of Trophies awarded in other categories.

## 20.3 **Voted Trophies and Prizes**

### 20.3.1 **Types to be Awarded**

- Umpire Voted. - Best and Fairest Player Trophies awarded to Best and Fairest in each Team and overall in each Sport played competitively in each Season, based on Umpires' votes for each Round Robin match.
- Player Voted. - Most Valuable Player Trophies and Prizes awarded to Most Valuable Player overall in each Sport played competitively in each Season, based on Player/Observer votes for each Round Robin match. (In addition to a trophy the prize in each Sport to be one(1) free membership and no Playing Fees for the following year/Season awarded to the one(1) winning player in each Sport.)

### 20.3.2 **Voting Procedures**

#### - **By Umpires**

After each match in each Sport played competitively, the three Umpires from that match confer, and following the Voting Guidelines, they select the three best and fairest players and rank them from 3 Highest to 1 Lowest and record the votes on pre-printed forms which are then placed in a sealed Umpires' Vote Box which is in the custody of the M.C.Rep.

#### - **By Player/Observers**

Each Round Robin match of each Sport played competitively will be observed throughout match play by either: one (1) rostered senior experienced player (being Captain, Vice Captain or other player with two years playing experience) from another Team (if practicable); or otherwise by the Team Managers of the two Teams playing the match.

After the match and following the Voting Guidelines, the rostered Player/observer (if applicable), or the Team Managers jointly will select the three most valuable players and rank them from 3 Highest to 1 Lowest and record the votes on pre-printed voting forms which are then placed in a sealed observers' Vote Box which is in the custody of the M.C.Rep.

### 20.3.3 **Voting Guidelines**

The following aspects of player on-court performances are to be taken into account by both Umpires and Player/Observers in reaching voting decisions in relation to each Round Robin match: - Extent of player's actual on-court time during match - Driving Skills - Ball and stick skills (as appropriate for particular Sport) - Apparent knowledge of Sports Rules - Communication on-court with other players in Team - Inter-actions and strategies on-court within Team - Fair play - Team spirit

### 20.3.4 **Voting Relating to Forfeited Matches**

When a match has been forfeited by a Team pursuant to Rule 2.3 and Rule 10.3, the Registered Players in the Non-forfeiting Team shall each awarded automatically one (1) Best and Fairest, and one (1) Most Valuable Player vote. No votes to be given to any player in the Forfeiting Team.

All other votes actually cast in relation to other matches in the Round to be counted in the normal way.

### 20.3.5 Voting Counts

At the end of each Season, voting counts will be undertaken in a manner decided by VEWSA Committee, either publicly on Presentation Day or privately beforehand and results announced on Presentation Day.

## 20.4 Named (Bequest) Trophies

### 20.4.1 Craig Boers Trophy

Full details of this trophy and method of award each year are set out in Appendix No. 1 to these Regulations and Rules.

### 20.4.2 VEWSA Policy re Named Perpetual or On-going Trophies

Full details of this Policy are set out in Appendix No. 2 to these Regulations and Rules

## 21.0 STATE TRAINING SQUAD AND VICTORIAN STATE TEAM

Selection processes for both the State Training Squad and the Victorian State Team are set out on Appendix No. 4 to these Regulations and Rules.

## 22.0 EXCESS NUMBER OF PLAYERS ON-COURT DURING MATCH PLAY

22.1 During match play in any match, neither Team shall have on-court at any time :

- more than the maximum number of players allowed by the Games Rules of the relevant Sport, e.g. 5 players in relation to Hockey, Soccer and Touch Football
- a replacement player for any player who has been shown a Red Card and ordered off during that match (Refer Rule 15.5.1).

22.2 In the event of excess players being detected on-court during match play by either Sideline Umpires or Central Umpire, the Central Umpire shall immediately call Central Umpire's Time Out and undertake an on-court player count of the relevant Team and confer as necessary with the Sideline Umpires and with the Captains and Coaches and/or the Assistant Coaches of both Teams to determine whether an excess player was on-court during match play.

22.3 If, in the opinion of the Central umpire an excess player was in fact on-court during match play, the following penalties shall both apply:

- relevant Team forfeits its score points up to that time,

AND

- Coach of relevant Team is issued a Yellow Card.

22.4 In the event of the same Team committing a second offence of excess player on-court during match play in the same match, the following penalties shall both apply :

- relevant Team forfeits the match,

AND

- Coach of relevant Team is issued a Red Card.

Appendix 1.

**VICTORIAN ELECTRIC WHEELCHAIR SPORTS ASSOCIATION**  
**Reg. No. A0020182K**  
**ELECTRIC WHEELCHAIR SPORTS REGULATIONS AND RULES**  
**APPENDIX NO. 1.**

**( Adopted by VEWSA Committee at Meeting on 1/10/1990 )**

Set out hereunder is the proposal by Hans and Doreen Boers for the provision of a trophy in remembrance of their son Craig. Craig expressed a wish before his death that he would like to present a trophy for the most improved Hockey and Balloon Soccer player as a means of encouragement.

Terms of Bequest

Hans and Doreen, on behalf of Craig, agree to provide a trophy for The Most Improved Player to be awarded on an annual basis for the next 15 years. All costs for this trophy will be met by the Boers family, including the cost of updating, during that 15 year period.

The trophy will comprise two components. The first is a shield which will be called the 'Craig Boers Trophy' (hereafter referred to as the main trophy, see attached diagram). The main trophy will be held by the Victorian Electric Wheelchair Sports Association (V.E.W.S.A.) and may be stored or displayed in a manner as decided from time to time by the V.E.W.S.A.'s Committee. The name of the recipient will be added to the main trophy each year. The second component will be a shield mounted on a wooden plaque which will be presented and kept by the recipient as a personal trophy. The design of this trophy is attached.

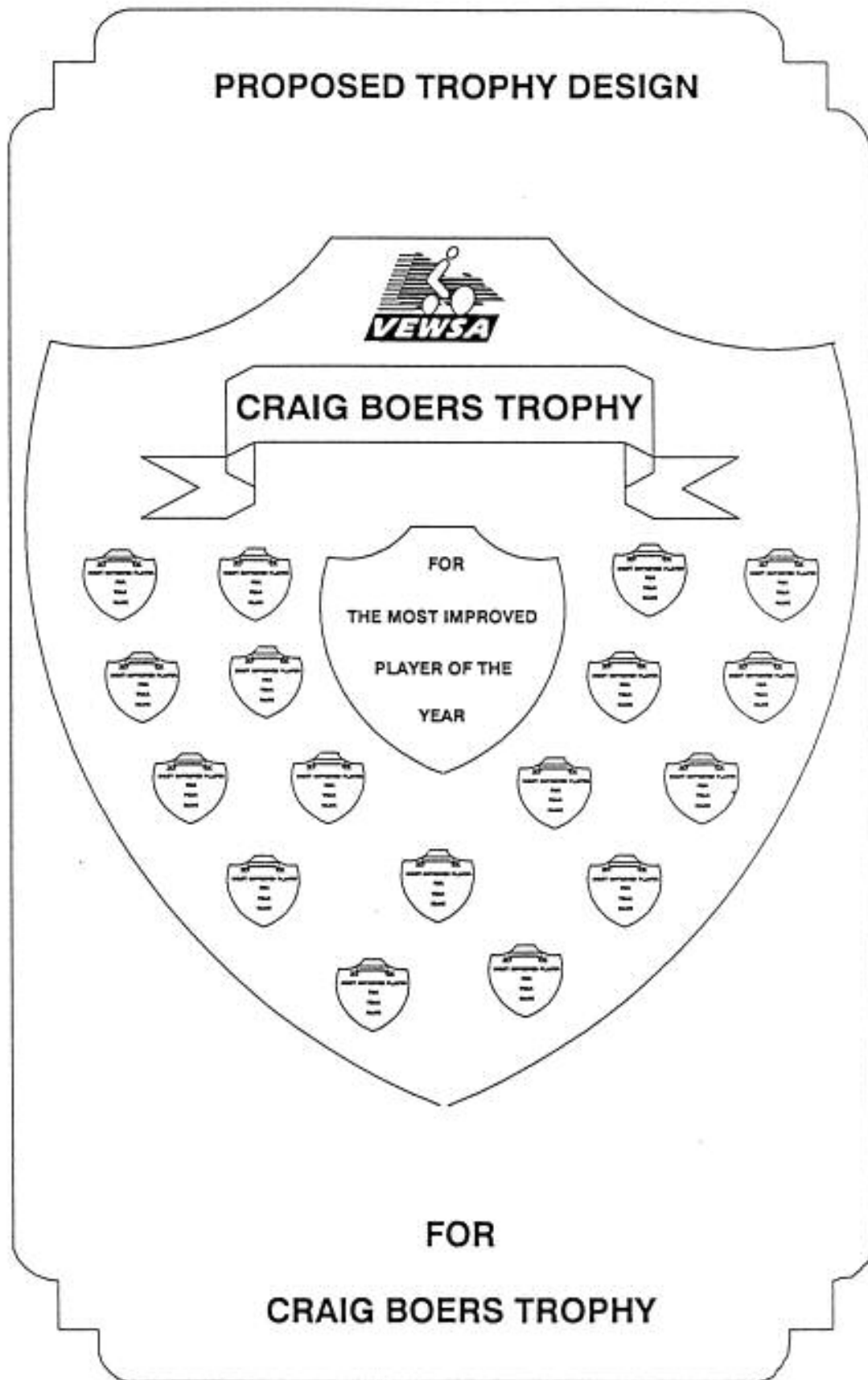
At the end of the 15 years the V.E.W.S.A.'s Committee will have the discretion to continue presenting this trophy as a perpetual trophy: however should the Committee at the time or at anytime decide to no longer present the trophy, then the main trophy is to be returned to the Boers Family.

Selection Criteria for Trophy Recipient

The selection criteria of the recipient is a matter for decision by the Committee, at the end of the season, members of the Match Committee (V.E.W.S.A.), the Main Umpire and the President will decide the winner of the trophy for the most improved player, Hockey/Soccer. It should also be understood that it is for the most improved player as opposed to the best and fairest player.

However, it is re-emphasised, that the method of selecting the most improved player should rest very much with the Victorian Electric Wheelchair Sports Association.

Hans and Doreen Boers.





**VICTORIAN ELECTRIC WHEELCHAIR SPORTS ASSOCIATION  
Reg. No. A0020182K  
ELECTRIC WHEELCHAIR SPORTS REGULATION AND RULES**

**APPENDIX NO. 2.**

**POLICY RE NAMED PERPETUAL OR ON-GOING TROPHIES**

**(Refer VEWSA Committee Meeting Minutes 1/10/90, 5/11/90, 10/12/90)**

1. All submissions re proposed new Named Trophies must be in writing and provide all relevant details including :
  - (a) proposed Name of Trophy.
  - (b) proposed Sport or Sports for which Trophy is to be awarded.
  - (c) proposed category of achievement for which Trophy is to be awarded, e.g. Best and Fairest, Most Improved Player (first year or other).
  - (d) terms of the Bequest or Gift.
  - (e) awarded annually in perpetuity or for a limited period of years only. If the latter, period of years to be stated.
  - (f) ownership of Trophy must vest in VEWSA.
  - (g) form, style and size of Trophy. (Subject to approval of VEWSA Committee.)
  - (h) preferred Guidelines or Rules for selection of annual award winner. Annual selection must be under control of VEWSA Committee.
  - (i) proposed custody of Trophy from year to year. Held by annual winner or by VEWSA on display at Regional Games Matches.
  - (j) Is annual recipient to receive a personal miniature Trophy for retention ?
2. (a) Acceptance or otherwise of any Named Trophy proposal must be at the absolute discretion of the VEWSA Committee in all respects.
  - (b) Timing of decision making by VEWSA Committee :
    - Three (3) months from date on which the proposal is first tabled at a Committee Meeting.
  - (c) Time limit on existence of Named Trophy
    - Maximum of ten (10) years.

VICTORIAN ELECTRIC WHEELCHAIR SPORTS ASSOCIATION  
Reg. No. A0020182K  
**ELECTRIC WHEELCHAIR SPORTS REGULATIONS AND RULES**

**APPENDIX NO. 3.**

**V.E.M.S.A. UMPIRE / REFEREE GUIDE-LINE.**

ROLE OF THE UMPIRE.

**1. CONTROL.**

The main function of the umpire is to control the game so that no team or player gains an unfair advantage by a breach of the rules.

Control can be summarised under the following headings.

- (a) Fitness
- (b) Dress
- (c) Co-operation with colleagues.
- (d) Communicating to players
- (e) Positioning
- (f) Penalties

**FITNESS** Umpires must try to maintain a level of fitness that will enable them to keep up with the play for the duration of the entire game.

**DRESS.** Dress also includes such equipment as you feel may required for all games in which you will officiate, i.e. : whistles, pen, notepad, and a set of colour cards.

The generic uniform worn by umpires is a black and' white stripe top with black trousers, track pants or and suitable footwear, however this can be altered with approval of Match Committee. It essential that side and central umpires conform to the dress code

**CO-OPERATION WITH COLLEAGUES.**

It is vital that central, sideline, scorers, timekeepers and umpires co-ordinators co-operate in controlling the game (work together) help with various tasks ie: position of goals, court markings and score-board. This is ultimately the central umpires responsibility, but team work is most important. During play co-operation is also expected, side and central umpires may confer on decisions made and the central umpire may call time out if required (see Rules and Regulations for Umpires Time Outs: Rule 12.2). It is appropriate for umpires to have pre-match discussions as everyone has a particular style of umpiring, who stands where, what the central would like the side to look for in particular, who's looking for incidents behind play.

### **BASIC DUTIES.**

Central Umpire. The central umpire has total control of the game. He/she will make the final decisions and overrule other officials and line persons appointed, where/when necessary.

Sideline Umpire. The sideline umpires will be responsible for indicating balls out of play, dead ball, goals scored, offside infringements and other duties as determined.

Table Officials. Will be responsible for scoring, timekeeping, both electronically and manually. Other duties ie. Supervision of suspended players may be necessary.

### **COMMUNICATING TO PLAYERS.**

Umpires may communicate with players in four ways.

1. By whistle.
2. By hand signals.
3. By colour cards,
4. By talking to players.

**THE WHISTLE** is the first line in communicating. It stops and starts play, it must be firm and loud enough to be heard, by all. A weak signal conveys doubt. After the whistle use other signals to indicate your ruling.

**HAND SIGNALS** are used to indicate the decisions, keep the signal as simple as possible after the whistle. All most players need to know is whether to take up a defensive or attacking position.

The following photographs illustrate the various recommended signals.



Illustration (1)  
Signal for start of play



Illustration (2)  
Signal for end of play



Illustration (3)  
Signal for side line hit  
and direction

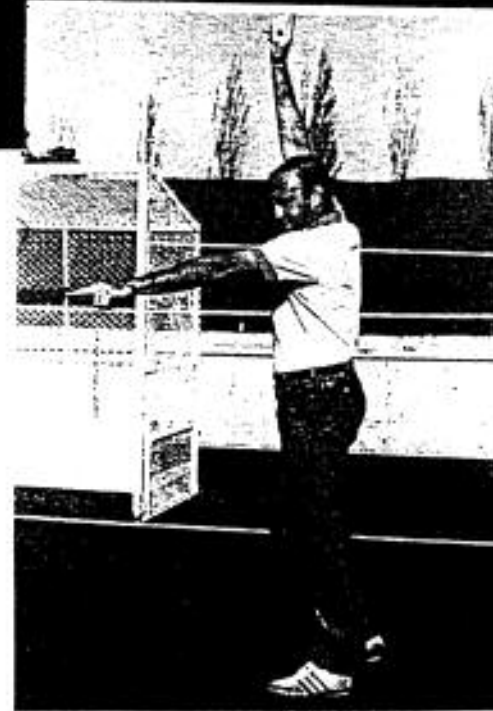


Illustration (5)  
Signal for penalty shot

Illustration (4)  
Signal for time out





**COLOUR CARDS** The introduction of colour cards was primarily to Cope with language problems while umpiring at international level, however it can be very useful when dealing with disabled sporting groups. Use colour card's in conjunction with verbal action

Two colour cards are used by VEWSA umpires. Refer Regulations and Rules 15.0)

**YELLOW CARD:** For warnings. (Refer Regulations and Rules 15.4).

**RED CARD:**For suspension for duration of game and reporting. (Refer Regulations and Rules 15.5).

When issuing colour cards it is important to isolate player involved from the rest of the players to ensure the player is aware of the fact he/she is the offender and others including spectators are aware who is the offender.

**REPORTS:** ( Refer Regulations and Rules 16. 0 ).

Reports may made against members, registered players or team officials regarding alleged extremely unacceptable behaviour, either on the court or off and either before or after any match, irrespective of whether or not a Red card, has been shown regarding the incident.

Reports are made through the Umpires Co-ordinator to a match committee representative.

#### VERBAL COMMUNICATION.

Talking to players should be kept to a minimum, however some umpires can benefit by having good rapport with players on court.

When umpires use the yellow card it would be appropriate to tell the player the reason for the warning. 'When, using the red card, it is unnecessary to talk.

#### POSITIONING.

Although there are no set rules dealing with positioning, all experienced umpires agree that this is one of the most important considerations in the game.

The best position for an umpire is the spot where you feel at ease and feel sure that you always have a clear view of the game. The essential thing is that an umpire be in a correct position to see all breaches of the rules.

An umpire should concentrate on having the ball in sight for the entire duration of the game.

As stated, there are no hard and fast rules laid down, but certain have evolved over many years, and are now accepted as giving maximum vision with mobility.

General positioning principles :

- (1) Stand where you can get maximum use of sidelines.
- (2) Place yourself in a position where there will be minimal danger to yourself from wheelchairs.
- (3) Be constantly on the move to be able to have the ball in sight at all times.

- (4) Never turn your back on the play.
- (5) Never move in to pick up ball or balloon, without signalling a halt to play
- (6) Sideline umpires must never cross sides to make decisions or get too close to goal thus interfering with play.
- (7) Concentration is a vital factor in positioning. If umpires become unsighted during play, it is probably due to lack of concentration.
- (8) Positioning of scorers and timekeepers should be near the sideline, in the centre of the court.
- (9) Central umpires should place themselves in such a position, as to give scorers and timekeepers a clear view of his/her signals.

#### PENALTIES.

Penalties will be awarded as per the rules set out in the sports rules and VEWSA Regulations and Rules. Umpires will decide if the penalty will be taken i.e.: at the position of the ball or where the penalty occurred. The umpire shall refrain from enforcing a **PENALTY** in cases where an advantage would be given to the offending team.

It is permissible for an umpire to allow play to continue for a short time!, to see if advantage is gained, if not a penalty must be awarded.

PROTESTS : (Refer Regulations and Rules 16.2)

All protests from teams must be in writing and handed to the Match Committee Representative as soon as practicable after the game. Umpires are not to get involved unless requested by Match Committee.

SPEED TESTING. (Refer Regulations and Rules 5.4 and 5.5)

Umpires may request a speed check (see VEWSA Regulations and Rules) . The Safety Officer will confer with the central umpire.

#### GENERAL HINTS.

1. NEVER TOUCH A PLAYER.
2. NEVER GET INVOLVED IN ARGUMENTS WITH PLAYERS, COACHES OR SPECTATORS.
3. RESPECT ALL PLAYERS AND OFFICIALS. THIS WILL GAIN THEIR RESPECT.
4. TO PROMOTE SKILLS AMONGST PLAYERS, PROTECT SKILLED PLAYERS FROM UNSKILLED WHERE POSSIBLE.
5. TRY NOT TO BE CONSPICUOUS BY OVER OR UNDER UMPIRING. THE PLAYERS SHOULD BE THE FOCUS.
6. TRY TO UMPIRE IN THE SPIRIT OF THE GAME.

VICTORIAN ELECTRIC WHEELCHAIR SPORTS ASSOCIATION  
Reg. No. A0020182K  
ELECTRIC WHEELCHAIR SPORTS REGULATIONS AND RULES

APPENDIX NO. 4

STATE TRAINING SQUAD AND VICTORIAN STATE TEAM

1. STATE TRAINING SQUAD - SELECTION PROCESS

1.1 Coaches of each of the Teams in VEWSA Regional Competitions separately nominate in writing on a pre-printed form, the 14 players which each Coach considers to be the most experienced and competent in the current Competitions.

1.2 Nominations should be made irrespective of the medical diagnoses of the nominated players, and should be based solely on the playing ability and skills of the players in Hockey, Soccer and Touch Football. However! current MEWS. Rules impose a player eligibility criteria to the effect that all participating players must have a progressive neuro-muscular disease as defined in the N.E.W.S. Rules. Ultimate selection of the Victorian State Team is based on that criteria.

1.3 The State Training Squad of 14 players will be selected from the overall nominations, mainly by ballot, counting each nomination as a vote, and otherwise at the discretion of the Selection Panel comprising the President of VEWSA, Chairman of Match Committee and State Coach. The Selection Panel must review ALL registered players who have been within Teams in the VEWSA Regional competitions for that Season.

Registered players who without good reason voluntarily declined to continue in the previous year's State Training Squad after selection of the Victorian State Team from that Squad, shall be automatically excluded from selection into the Training Squad for the current year.

1.4 Completed nomination forms must be handed to the President not later than Round 15 of Regional Competitions.

1.5 The selected State Training Squad will be announced on AGM/Presentation Day.

2.0 VICTORIAN STATE TEAM - SELECTION PROCESS

2.1 A State Team Selection Panel is appointed by VEWSA Committee at its October meeting in each year, and comprises : - Chairperson of Match Committee ( for the next year's Season - State Coach for N.E.W.S. in the following year. - Three other persons who have suitable knowledge of the various Sports and Games Rules. ( Financial membership of VEWSA is not essential. Nominations by potential appointees must be received by the President not later than 30<sup>th</sup> September in each year.

2.2 To be eligible to vote in the State Team selection process, each Selection Panel member must attend at least two-thirds of the on-court Squad training sessions up to and including December in each year, to personally observe player performance.

2.3 The State Team of six (6) players and two (2) Emergencies will be selected after completion of approximately five training sessions of the Training Squad during the period October to December in each year.

2.4 To be eligible for selection as a State Team Member or State Team Emergency, players must :

2.5 (a) comply with the medical diagnostic eligibility criteria as defined in the N.E.W.S. Governing Rules  
AND

(b) be a registered VEWSA Player within a Team in the VEWSA Regional Competitions for the VEWSA Season during which the N.E.W.S. event will occur.

2.6 Timing of the announcement of the Victorian State Team and the two Emergencies will be at the discretion of the State Coach.

VICTORIAN ELECTRIC WHEELCHAIR SPORTS ASSOCIATION  
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ELECTRIC WHEELCHAIR SPORTS REGULATIONS AND RULES

APPENDIX NO. 5

GUIDELINES FOR ROSTERING OF CENTRAL AND SIDELINE UMPIRES

(Adopted by VEWSA Committee 5/2/96, Match Committee 12/2/96)

OVERALL PHILOSOPHIES.

The overall philosophies to be applied in relation to rostering of Central and Sideline Umpires for Round Robin and Finals matches are:

- no conflict with any aspect of the Electric Wheelchair Sports Regulations and Rules.
- utilisation of all available umpiring personnel in an equitable way in relation to spreading of the workload.
- allocation where possible, of more experienced Central umpires to matches between higher ranking teams.
- allocation of new and less experienced Central and Sideline Umpires to appropriate matches on a regular basis to enable them to gain match experience, with in-match guidance by experienced umpires as deemed necessary and arranged by the Umpire Co-ordinator.
- avoidance as far as practicable, of perceived or potential conflicts of interest in relation to official Team affiliations of Central Umpires.

SPECIFIC GUIDELINES.

1. Coaches of Team cannot be rostered to be either Central or Sideline Umpires in any match in which their Team is playing. Such non-playing Coaches must remain in the designated inter change area for their Team during match play (refer Rule 7.1). An obvious and unacceptable conflict of interest would arise in any event if such Coaches were rostered as umpires in their own Team's match.
2. As far as possible, Team Managers should not be rostered as Central Umpire in any match in which their Team is playing, to avoid conflict of interest.
3. Some umpires, who are not Team Officials, may be perceived to have affiliations with specific Teams due to family relationship or friendship. Inevitably, it will be necessary throughout the Season to roster such umpires to matches involving the Team with which the umpire may have such a connection. Such unavoidable rostering situations are acceptable.
4. In relation to Finals Premiership matches, the most experienced umpires should be rostered, but excluding those who are Team Officials of either Team. If there is any possible conflict of interest in relation to the rostered umpires, the Umpire Co-ordinator must seek the written consent of the Coaches of both Teams at least one week prior to the Premiership match. If either or both Coaches do not consent, other umpires must be rostered for the Premiership match.
5. All draft rosters, before general publication, should be referred to the Chairperson and/or Deputy Chairperson of Match Committee for review on behalf of Match Committee in relation to conformity with these Guidelines. Non conforming aspects, if any, will be resolved in discussion with the

Umpire Co-ordinator by the Chairperson and/or Deputy Chairperson of Match Committee.

Appendix 5

Any complaints by Team Officials in relation to issued rosters which have been endorsed on behalf of match Committee, should be made directly to the Chairperson of Match Committee, thus avoiding undue direct criticism of the Umpire Co-ordinator and/or the Umpiring Sub-committee.

The Chairperson of Match committee will resolve any such complaints in consultation with the Umpire Co-ordinator and the Coaches or Team managers of the relevant Teams.

6. Proposed rostering changes on the day of any Round of matches or on Finals Day due to the unavailability of rostered umpires must be notified to the Match Committee Representative for that day, by the Umpire Co-ordinator, as soon as possible after the relevant changes have been made by the Umpire Co-ordinator prior to commencement of the relevant match or matches.